FireStart

Basic GUI and Navigation

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Ribbon - View

The **View** tab contains the following sections:

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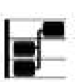
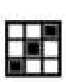
View

	**Flow Chart** Clicking **Flow Chart** will display your model as a flowchart. This is the most common view in FireStart, because you can also see the input and output fields, and referenced models such as roles, documents, etc. This view is essential when working with workflows.
	**BPMN 2.0** With a click on the icon, the view changes to **BPMN 2.0**. This is a view which is better suited for modeling and presenting process models. For executing workflows it might not be the best solution because you can't see referenced models directly on the canvas. The **BPMN 2.0 View** also allows adding lanes.
	**Matrix** The **Matrix View** is suitable for when you want to capture and visualize potentials and problems, maintain personnel, and see material costs as well as processing times for each process step. **Matrix View** always shows just one path of the process to provide path-comparing functionality.

Table

In the **Table View** you can view a list of all of your models, allowing you to view the duration and status of an entire process from start to end.

References

In the **References** section, you can set referenced models to show or hide them. When presenting a model you might want to hide the input and output fields as they are not relevant for the presentation, then you simply deactivate the things you don't want to be shown. All references which are colored in orange are shown, those who are colored black are hidden.

Show References

This icon enables you to show or hide the references of every element in the process model.

Group Business Entities

If you have many input or output fields and you only want toto see one so that you know there is a business entity or a workflow variable is used in this element, the **Group Business Entities** functionality should be used.

Annotations

Show Numbers

This enables you to show or hide the number of elements. The numbering is from top to bottom of the canvas. These numbers just signify the position of t element on the diagram from top to bottom.

Description

This action shows or hides the description of the specific element. If the icon is colored orange, then the description can be shown by clicking the small icon in the element.

Comments

This enables you to show or hide the comments of elements.

Model Link

If the icon is orange, then the model link item is shown in a link process item. If you click the item in the element, the linked model is displayed.

Errors

By clicking the menu item **Errors**, you show or hide the mistakes in your model. You don't have to do an extra step to know whether there are errors in your model or not. With the errors you immediately shown errors when placing a new element on the canvas.

Rating Map

You have the opportunity to rate the tasks in your process according to importance. Select a task in your process, model in order to display the Business Intelligence Property where you can rate a task from one to ten. The Rating Map is used for displaying the importance of tasks if it has been configured beforehand. This only works with a common task, not with any other elements.

Elements

Toolbox

With the **Toolbox** button, you can show or hide the element panel, but most of the time, the **Toolbox** is shown as you need it to model a process.

Show Notes

With the Show Notes button, **notes are shown or hidden in models. In presentations, there is usually no need to show notes.**

Format

Show Grid

The grid lines can be made visible or invisible by clicking **Show Grid**. Common used while modeling a process so it can be aligned to the grid.

Show Print Area

Displays how it will be printed on a sheet. This is very helpful as you know how much of the model will fit on one page, and where it will be separated.

Others

Spell Check

Checks the spelling of words, in the language you are signed in, so if the client is English then the **Spell Check** is as well.

Translate

Multilanguage Feature

This allows you to show your model in multiple languages. You first need to deposit translations for the other languages you want to display the model in. The language of a model can be changed by clicking on the desired flag on top of the property pan.

Quick Translate

By choosing the languages to translate from and to in the drop-down list you can now translate it with a click on the **Quick Translate** button. Then a translation is shown but you can modify it first and accept it afterward.

Apply All Translations

When using the **Quick Translate,** suggestions for translation are made. You do not have to accept all of them, but you can apply all translations here at once.

Translation Table

This is especially used with models in multi-languages, as you can deposit translations there. For example, if you enter English translations, they are shown when changing the model language to English.