FireStart Process Portal ⌄

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Process Portal - Navigation

Quick Search

With Quick Search, you can search for models in the Model Repository. As soon as you type a letter, only matching models will be left on display.

Refresh

The refresh button is the same as pressing the key F5 on the keyboard. It refreshes the content of the Process Portal. Especially when publishing a model which is not visible instantly, you simply need to click the refresh button and it will be displayed afterward.

Filter

This is important for the modules, depending on the module, you can set filters for different things. For example, the filter of a task is not only a filter but also displays past tasks, so it basically works like an archive. Most of the modules like Processes, Roles, and Documents have the option to show approved models only.

User

Placed in the header of the Process Portal there is the name of the user currently logged in. By clicking the name, a pop up is displayed, with the email address of the user. This also enables to change the logged in user.

Home

Use the Home icon to get back to the dashboard.

Notification

If there is a new notification, a small icon will be displayed which shows how many new notifications you received.

Settings

In the settings, the language and widgets can be configured. But not just that, you are also able to change the designer color or whether the references of a model should be displayed. Notes and element numbers could be shown or hidden as well.

Information

The info icon displays information about the current version, support contact details, and a link to the FireStart website.

View

The Process Portal also allows switching views of the displayed model. Click the icon in the left bottom corner to select a view.

Was this article helpful?   Yes   No

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Process Portal – Areas

Process Portal – Introduction

Process Portal – Switch Views

Process Portal – Modules

Process Portal – Dashboard