2/28/24, 11:15 AM Start Workflow







Quick Tutorial - Workflow Basics >

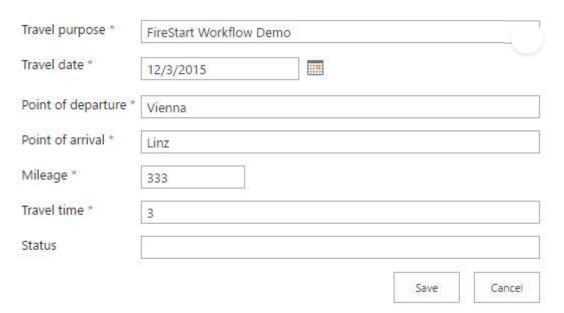
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Start Workflow

Switch to your **SharePoint Site Collection** which contains the travel expense list. In the list, click new item.

Fill out the form and click Save.



A new item has been created; the workflow has been triggered.

To prove the workflow has triggered, please refresh the site. The status of our newly created item has changed to **in progress**.

